



**Queensbury
PARKS & RECREATION**

742 Bay Road, Queensbury NY 12804
(518) 761-8216 • recreation.queensbury.net

TOURNAMENT FINANCIAL STATEMENT

It is a policy adopted by the Queensbury Recreation Commission that stipulates any group or organizations utilizing a park location (athletic field area or other) in order to facilitate an organized tournament, MUST also, within 30 days after completion of tournament, provide a financial accounting of all tournament monies. Failure to do so will preclude approval of ANY future tournaments by the organization of record.

Event: _____

Group/Organization: _____

Contact Person (s): _____

Address: _____

Phone: _____

Short Description of event held: _____

Total # of Teams registering for event: _____

A). REVENUE: (List each revenue subject separately, i.e. concession sales, team fees, etc.)

Revenue Amount (\$)	Description of Revenue
\$ _____	_____
\$ _____	_____
\$ _____	_____
TOTAL REVENUE: \$ _____	

B). EXPENSE: (List each expense subject separately, i.e. officials, shirts, etc.)

Revenue Expense (\$)	Description of Expense
\$ _____	_____
\$ _____	_____
\$ _____	_____
TOTAL EXPENSE: \$ _____	

C). NET INCOME/DEFICIT: (net total of tourney revenue and expense)

TOTAL REVENUE COLLECTED: \$ _____
TOTAL COSTS: \$ _____
NET +/-: \$ _____

Name of person preparing this report

Signature